

District Network/Google Account - Students & Staff

- From any Internet connected device, access pw.csd99.org.
- Select "Change Password."
- Enter your username and current password; click "Next."
- Enter your new password; click "Change."
- Click "OK." Your district password has been changed.
- It may take 1-2 minutes to fully synchronize your password between Windows and Google. You may be prompted to re-enter your Google password one or more times for access to related Google functions.
- Students: if you have already connected your Chromebook to the new D99-Chrome SSID, you may need reconnect and re-enter your new password. You may also be asked to enter your old password to reconnect old settings or downloads.
- If you used your old district password for personal accounts, we strongly recommend you change those personal passwords as well. Best practice is that all passwords are unique.

Home Access Center (HAC) Account - <u>Students and Parents</u>

- For students:
 - If you use your network login for HAC, your network password change will be recognized by HAC as well. No further action is necessary.
- For parents (and students who use a non-network login for HAC):
 - Login to your HAC account.
 - Access your "My Account" page.
 - o Enter your old, then new passwords; click "Change Password."
 - Your HAC password has been changed.

